

## ARC Parents Committee Roles & Portfolios

Role/Portfolio	Volunteers (Current)
<p><b>Chair or Co-Chairs</b> - to provide general leadership to the Parent Committee by organizing regular meetings, setting the agenda, presiding at meetings and by encouraging and supporting members of the committee to assume and fulfill specific roles and responsibilities on the committee. The chair will work with other Committee members to continually identify, recruit, and engage more parents in volunteering time, talent, and resources in support of the Committee's activities and the Club's goals</p>	<p>Joanne Di Nardo</p> <p>Bart Leung</p>
<p><b>Secretary</b> - to record accurately, actionable activities and decisions made or agreed to by the committee; and make minutes available to all parents of junior rowers and to the ARC Board of Directors.</p>	<p>Fiona Bellefeuille</p>
<p><b>Treasurer</b> – within the context of the Committee being financially self-sufficient, establish a bank account and maintain and report accurate records of funds raised and expended by the Parents Committee. Liaise with the Fundraising Director of the ARC Board in managing any funds generated in support of broader ARC fundraising initiatives.</p>	<p>Bart Leung</p>
<p><b>Advocacy</b> –To ensure the continued participation of junior athletes as a part of ARC programming, and to support the eligibility of more youth from more Toronto area schools to compete at CSSRA and other high school regattas by liaising with appropriate School Board(s) and regatta organizing committee representatives.</p>	<p>Joanne Di Nardo &amp; Ula Urbani</p>
<p><b>Equipment</b> – to acquire and maintain an inventory of tents, tables, coolers and other such equipment needed to provide shelter and hospitality areas for athletes at regattas and/or training activities. To arrange transportation, set- up, tear down and storage of equipment as required at training and regatta sites.</p>	<p>Richard Wong</p>
<p><b>Nutrition/Hydration</b> – to determine junior athletes' food and beverage needs to support their success when at regattas or off-site training and arrange parent support in providing healthy foods and beverages to meet those needs.</p>	<p>Fiona Bellefeuille</p>
<p><b>Fundraising</b> – to establish annual fundraising goals, develop, and implement plans and activities as appropriate to reach annual fundraising objectives. The committee will raise funds for two purposes:</p> <ol style="list-style-type: none"> <li>a. Providing for nutrition/hydration of athletes off-site, and equipment as described above;</li> <li>b. Contributing to the ARC Pull Together Capital Campaign and/or to other needs and priorities identified by ARC.</li> </ol>	<p>Lesley Graham</p>

<p><b>Communications</b> –to develop and maintain a current contact list of all ARC junior rowing parents, with support as appropriate from the ARC Membership and Communication Directors, and to help ensure all parents, including those who cannot participate on the Parents Committee, have access to relevant and timely channels of information including possible development and maintenance of a page for Juniors’ parents on the Club’s website.</p>	Paul Kurvits
<p><b>New Parent Welcome &amp; Social</b> – To plan and organize activities for parents to get to know one another, to welcome parents of incoming junior rowers and share information early on about expectations and opportunities for their child’s participation and how they can become engaged in the Club.</p>	Shelly Zorzit
<p><b>Travel and Accommodation</b> - to assist in arranging the logistics of travel and accommodation for off-site regattas and training, recruit required number(s) of chaperone(s) and ensure chaperone(s) are aware of their role, responsibilities and the Athletes Code of Conduct</p>	Shelly Zorzit

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